SPENCER COUNTY FISCAL COURT

Fiscal Court Meeting Room 28 East Main Street

Monday, July 15th 2019 **7:00pm**

Fiscal Court Meeting Agenda

Opening prayer

- A. Pledge of Allegiance to the U.S. Flag and the Kentucky state flag
- B. Call to Order by the County Judge Executive
- C. Roll Call by the County Clerk
- D. Approval of Minutes from Prior Court Meetings
- E. Communications from Citizens, *** 3 minute limit ***
- F. Communications from County Judge Executive
 - 1. Legislative Focus Article
 - 2. Attorney General Opinon
 - 3. Open Records Request
 - 4. Bridging Kentucky-Featherbed
 - 5. Email Issues
- G. Communications/reports from Members, Other Offices, and Committees
 - 1. Zoning, readings and recommendations
 - 2. Solid Waste committee
 - 3. Veterans committee
 - 4. Equipment committee
 - 5. Telecommunications committee
 - 6. Buildings & Grounds committee
 - 7. Jailer Quarterly Report
- H. Old Business
 - Houston Drainage Letter- FEMA- Pay from Spears Drive Drainage Project (0180997160)
 - 2. Employee Pay Rates
 - 3. Second reading of the admin code ordinance
 - 4. Sheriff radios- Action Needed
- I. New Business
 - 1. Ethics Commission Appointments
 - 2. Parks Department Trailer Quote

- 3. Sheriff Front Bumper Guard Quote
- 4. Sheriff Settlements with Sharon
- 5. Fire Department Tax Rate
- 6. Animal Shelter Grant- Jill Steier- Deadline 7/15/19 @Midnight
- 7. Robert's Road
- 8. Executive Session:
 - a. Pursuant to KRS 61.815 and c KRS 61.810(1)(f) for "Discussion or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. C. Discussions of proposed or pending litigation against or on behalf of the public agency."

J. Adjournment

ANNOUNCEMENTS, COMMUNITY EVENTS and TRAINING OPPORTUNITIES

KACO Leadership Institute classes
Economic Development- July 18 in Morehead
Government Assets- July 23 in Cave City
County Government 101- July 25 in Frankfort
classes also available in other KY cities

DLG-approved training opportunities also available at http://kydlgweb.ky.gov/

SPENCER COUNTY FISCAL COURT FISCAL COURT MEETING ROOM 28 EAST MAIN STREET MONDAY, JULY 15, 2019, 7:00 PM MEETING MINUTES

Opening prayer

- A. Pledge of Allegiance to the U.S. and Kentucky flags
- B. Call to order by County Judge Executive, John Riley
- C. Roll call by Spencer County Clerk, Lynn Hesselbrock- all present
- D. Approval of the minutes from the July 1, 2019 Fiscal Court meeting
 - Motion made by Esq. Brewer, seconded by Esq. M. Moody, with all members of the Court present voting "aye", except Judge Riley and Esq. Travis, who voted "nay", it is hereby ordered to approve the minutes from the July 1, 2019 Fiscal Court meeting with any corrections being made.

Corrections to the July 1, 2019 Fiscal Court minutes: Page 4, item 7, line 9, leads should be "leaders" Page 11, item 5, line 2, sine should be "since"

E. Communications from citizens ***3-minute limit***
There were none.

- F. Communications from County Judge Executive
 - Legislative Focus article
 - 2. Attorney General opinion
 - 3. Open records request
 - 4. Bridging Kentucky Featherbed Hollow



July 5, 2019

Local leaders,

As you may know, the Kentucky Transportation Cabinet has launched an extraordinary bridge program to restore aging and deficient bridges across the Commonwealth. This six-year program will improve bridge conditions and ensure appropriate weight capacities are met by more than 1,000 bridges statewide.

I want to alert you that a Spencer County bridge will be let for construction (bid opening) July 26, 2019. After a detailed evaluation, we determined this project would provide the best value by making improvements that remove posting requirements and add at least 75 years of life.

This project (5-10026) will include:

Replacement of the bridge carrying Featherbed Hollow Road over Little Plum Creek

- This replacement project will entail complete removal of the existing bridge and construction of a new bridge just downstream from the current one, with generally the same current geometrics.
- The roadway approaching the bridge will be limited to only what is needed for the new alignment.
- The existing bridge will remain open to traffic during construction of the new bridge; once the new bridge is completed, traffic will then be transferred over to the new bridge and the old bridge will be removed.

No construction timetable has been set for the project, but our program team expects work to begin relatively quickly once a construction contract has been executed. KYTC will provide additional information at that time. We understand potential detours and delays can create challenges in the short-term. However, restoring this bridge will create long-term benefits. If you have any questions about this project, please feel free to reach out to me.

Sincerely

Royce Meredith, PE

KYTC Bridging Kentucky Program Manager

State Highway Engineer's Office

Laga Yearleth

P: 502-782-4968

Learn more about Bridging Kentucky or contact the Program Team at <u>BridgingKentucky.com</u>.

Bridging Kentucky is a program of the



5. Email issues

There have been many issues with the County emails.

Concrete and drainage project

The concrete and drainage project behind the old Occupational Tax building has been modified.

Animal shelter

High temperatures and humidity the last several days. The Judge has ordered Dave Wood to have a veterinarian come to the shelter to ascertain if the animals are okay.

FEMA

Working on FEMA issues from 2018

- 9. Karen Clark is back from vacation and is moving forward with the Fiscalsoft software.
- 10. Lisa Spears has been instructed to work with the Clerk on the security cameras for the election equipment storage area.

G. Communications/reports from members, other offices and committees

Zoning, readings and recommendations

There were two first readings. No action taken.

Solid waste committee

There will be a Solid Waste committee meeting tomorrow night at 6:00 pm in the Fiscal Court meeting room.

Veteran's committee

There was nothing to report

Equipment committee

There was nothing to report

5. Telecommunications committee

The Judge reported that there was some confusion on his part as how to proceed legally. The County Attorney and Mr. Jim Hodge will look at the issue.

6. Buildings and grounds committee

The Judge reported that there had been no sewer smell in the Courthouse for the past week.

Jailer quarterly report was in the packet



Spencer County Jailer Melvin Gore

18 East Main Street, P. O. Box 397 Taylorsville, Kentucky 40071 502/291-9801 melvingore@spencercountyky.gov



Jailer Quarterly Report April - June 2019

Number of arrests/transports for the quarter _95 ___.

Court Transports by Jailer for quarter. 15.

Medical Transports 3.

Total number of transports for the quarter 113.

Inmate housing costs for the Quarter

Shelby County Housing § 6th Month not billed as of July 10th.

Bullitt County Housing § 0.00

Total inmate housing and care § Unknown

Supporting Documentation can be accessed upon request from Judges office or Jailers office.

Old business

- 1. Houston drainage letter-FEMA- pay from Spears Drive drainage project (0180997160)
 - Amended motion by Esq. M. Moody, seconded by Esq. Brewer, with all members of the Court present voting "aye", except Esq. Beaverson and Judge Riley, who voted "nay", it is hereby ordered to transfer \$7374.99 from account # 0150011010 and make a onetime payment to the City of Taylorsville for the Houston Court drainage project.

FISCAL COURT AGENDA ITEM

Taylorsville Drainage Project (Houston Ct.) Final Payment

The Fiscal Court will be asked to approve their final payment for this project which is now complete. The county had agreed via an MOU with FEMA and DLG to be responsible for \$31,250 of the total project cost, however, the project came in under the one million dollars initially considered to be the cost of the project. We will refund DLG \$6,561.95 in grant funds and FEMA will keep \$26,247.80 accordingly.

As we discussed with Fiscal Court in the past, we decided to wait until we knew the final totals before coming back to the county for your final contribution. Having already paid \$22,781.35, the county's remaining share to pay is \$7,374.99, pringing the county's total contribution to \$30,156.34 (same as the city's).

As a reminder, FEMA paid for 75% of the project, with the remaining 25% coming from a local match. DLG paid 18.75% of that local match, with the city and county each paying 3.125%.

2. Employee pay rates

Motion made by Esq. Travis, seconded by Esq. Beaverson, with all members of the Court
present voting "aye", except Esq. M. moody, who voted "nay", it is hereby ordered to
approve the employee pay rates as presented.

July 1, 2019 Pay Rates Proposal

July 1, 2019 Pay Policy P	roposar	
Position	Current Rate	Proposed Rate
Deputy Judge/Finance	524.03	\$24.53
Admin. Assistant	\$10.00	\$13.00
Treasurer	\$20.22	\$20.72
Occupational Tax Office	\$18.07	\$18.57
Fleet Maintenance	\$22.76	
Building Maintenance	\$17.50	\$18.00
Parks/Recreation	\$15.35	\$15.85
Parks/Recreation	\$10.21	\$12.00
Parks/Recreation	\$10.97	\$13.00
Parks/Recreation	\$10.00	\$11.00
Recycle	\$15.35	\$15.85
	\$15.35	\$15.85
Animal Control Officer	\$10.00	\$10.00
Custodian	\$10.59	\$11.09
Planning & Zoning	\$20.43	\$20.93
Planning & Zoning	512.09	\$13.50
EMS/EMA Director	\$15.90	\$16.40
EMS - Supervisor	\$15.50	\$15.00
EMS - Supervisor	\$12.00	\$12.50
EMS - Supervisor	\$15.00	\$15.50
EMS	\$10.00	\$10.50
EMS - Part Time	\$14.76	\$15.26
EMS - Part Time	\$14.35	\$14.85
EMS - Part Time	\$14.35	\$14.85
EMS - Part Time	\$13.81	\$14.31
EMS - Part Time	\$13.55	\$14.05
EMS - Part Time	\$13.50	\$14.00
EMS - Part Time	\$13.35	\$13.85
EMS - Part Time	\$13.00	\$13.50
EMS – Part Time	\$13.00	\$13.50
	Position Deputy Judge/Finance Admin. Assistant Treasurer Occupational Tax Office Fleet Maintenance Building Maintenance Building Maintenance Building Maintenance Parks/Recreation Parks/Recreat	Deputy Judge/Finance \$24,03 Admin. Assistant \$10,00 Treasurer \$20,22 Occupational Tax Office \$18,07 Fleet Maintenance \$22,76 Building Maintenance \$17,50 Parks/Recreation \$10,21 Parks/Recreation \$10,21 Parks/Recreation \$10,97 Parks/Recreation \$10,00 Recycle \$15,35 Animal Control Officer \$10,00 Custodian \$10,59 Planning & Zoning \$20,43 Planning & Zoning \$12,00 EMS - Supervisor \$15,50 EMS - Supervisor \$15,00 EMS - Supervisor \$15,00 EMS - Supervisor \$10,00 EMS - Supervisor \$10,00 EMS - Part Time \$14,76 EMS - Part Time \$14,76 EMS - Part Time \$13,81 EMS - Part Time \$13,50 EMS - Part Time \$13,50 EMS - Part Time \$13,50 EMS - Part Time

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Tribe	1 20	O Day	Dates	Proposal
		1	March 2	rinbosu

Zac Moore (Advanced EMT)	EMS - Part Time	\$13.00	\$13.50
Danny Hilbert (EMT)	EMS - Part Time	\$12.04	\$12.54
Remey Thompson (EMT)	EMS - Part Time	\$11.00	\$11.50
Tim Herndon (EMT)	EMS - Part Time	\$11.00	\$11.50
James Vandenbos (Medic)	EMS	\$13.50	\$14.00
Josh Westerfield (Adv. EMT)	EMS - Part Time	\$12.00	\$12.50
Marshall Atherton (EMT)	EMS - Part Time	\$11.00	\$11.50
Melissa Butler (EMT)	EMS - Part Time	\$11.00	\$11.50
John Lykes (EMT)	EMS - Part Time	\$11.74	\$12.24
Afton Johnson (EMT)	EMS - Part Time	\$11.59	\$12.09
Corey Raisor (EMT)	EMS - Part Time	\$11.15	\$11.65
Jamie Marchegion (EMT)	EMS - Part Time	\$11.15	\$11.65
Road Department			
Todd Burch	Foreman	\$25.91	\$26.41
Keith Whitehouse	Asst. Foreman	\$20.28	\$20.78
Jimmy Chesser	Road Dept. Worker	\$18.34	\$18.84
Dakota Whitehouse	Road Dept. Worker	\$13.54	\$13.75
Covy Wilder	Road Dept. Worker	\$11.99	\$15.25
Bradley Moore	Road Dept. Worker	\$11.15	\$14.25
Allen Thomas	Road Dept. Worker	\$11.15	\$14.25
Joey Chesser	Road Dept. Worker	\$11.00	\$14.25
James Montgomery	Road Dept. Worker	\$11.15	\$14.25

- 3. Second reading of the administrative code ordinance
 - Motion made by Esq. Beaverson, seconded by Esq. Brewer, with all members of the Court present voting "aye", it is hereby ordered to approve the second reading of the administrative code.

Spencer County, Kentucky Ordinance No. 1 Fiscal Year 2020 Series

An Ordinance to Amend the Spencer County Fiscal Court Administrative Code

Whereas, Kentucky Revised Statute Chapter 68, was created for the purpose of creating a sound and efficient administration of county government; and

Whereas, on December 17, 2018 the Fiscal Court of Spencer County, Kentucky adopted the Spencer County Administrative Code, as Ordinance No. 3 (2019 Series) pursuant to and as required by KRS Chapter 68; and

Whereas, the Fiscal Court has determined it necessary to amend the Code to reflect changes in procurement;

Now Therefore Be It Ordained by the Fiscal Court of Spencer County, Commonwealth of Kentucky that:

Section One. Chapter 6 Procurement, is hereby replaced in its entirety, with the following additions:

I. Add "Section I: PROCUREMENT

- The County Judge Executive or his her designee shall be responsible for the performance and administration or procurement function for county government, as set forth in KRS 424-260 and requirements established by the State Local Finance Officer.
 - A. Any purchase exceeding \$1,000 shall first receive fiscal court approval.
 - B. Any purchase of less than \$1,000 shall be deemed a small purchase
 - C. Small purchases shall be made in the open market. Every effort should be made to get the lowest and best price and to share the business among responsible vendors. Quotes are to be taken for most small purchases.
 - D. For all purchases, the Judge Executive will prepare a three-part purchase order. Copies of the purchase order will be distributed as follows: one for the vendor, one for the agency requesting the items, and one for the Judge Executive/Treasurer.

Section II: SEALED BIDDING PROCEDURES

- Sealed bidding procedures shall be followed under the circumstances, conditions, and in the manner as set forth in KRS 424.269.
- The agency, department, official, or person requiring a contract or purchase from county funds not covered by small purchase procedures shall submit to the Judge Executive a written request containing specifications, quantities, and delivery desired
- The Judge-Executive shall report the request to the Fiscal Court with a statement of need, the approximate cost and whether or not the expenditure is provided for in the budget.
- 4. The Fiscal Court shall examine the request and approve or reject it. If the request is approved, the Fiscal Court shall set any evaluation factors to be considered in the bid selection. If any items to be purchased are on State Price Contract, the bid selection process is not necessary.
- The Judge/Executive shall place an appropriate advertisement in the newspaper and shall open all bids publicly at the time and place stated in the advertisement.
- The Judge Executive shall submit all responsive bids to the Fiscal Court that shall select the lowest or lowest evaluated bid by a qualified bidder. The Judge Executive shall notify the bidders of the award.
- The Judge/Executive shall sign a contract or issue a purchase order with the one receiving the award.
- Cancellation of any invitation to bid upon a written determination that such action is in the best interest of the county.
- Inspection of the place of business, any operation, and the examination of any financial information of any offeror engaged in the negotiated process with the county, and completion of an audit to be made of any contractor under a negotiated contract.

Section III: PROCEDURES FOR THE PREREQUISITE TO THE USE OF NEGOTIATED PROCUREMENT

- 1. Negotiated procedures may be used under the following circumstances:
 - A. An emergency exists, and has so been declared and documented.
 - B. The contract is for professional services.
 - C. All bids received exceed the amount budgeted. "

Given first reading and approval on July 1, 2019

Given second reading and approval on July 15, 2019

John Rifey
Spencer County Judge Executive

Acres

Lynn Hestelbrock

Spencer County Fiscal Court Clerk

4. Sheriff radios-action needed



Spencer County Sheriff's Office Scott Herndon, Sheriff

P.O. Box 475 · Taylorsville, KY 40071 Office (502) 477-3200 Fax (502) 477-3249

7-12-2019 Fiscal Court Members,

I wanted to write to court members and express my hopes for a new radio system. We are very grateful for the opportunity of striving to have a better safer system, What ever system you hopefully decide to buy we will be moving in an improving forward direction.

My concerns are with a used system we are taking too much of a chance with 1st. Responders and the public safety. The used system could work fine but why is it a used system, Someone else has decided to take it out of service.

The warranty will only be for 90 days instead of 3 years as with the new system, I believe we will get better more efficient service by using a Kentucky vendor.

My last concern is public perception, don't we not think enough of our 1st. Responders and the public safety than to take a chance with used equipment.

Thank you for your time I appreciate your consideration of this very important issue. The Sheriff office will continue to work in a cooperating atmosphere and strive to move the court and sheriff office in a forward positive direction.

Yours Respectfully,

Sherif Scott Herndon Motion made by Esq. Travis, seconded by Judge Riley, with all members of the Court present voting "nay" except Esq. Travis and Judge Riley, who voted "aye", the motion to purchase new radios for the Sheriff's department fails.

- Motion made by Esq. Beaverson, seconded by Esq. Brewer, with all members of the Court present voting "aye", it is hereby ordered to approve the purchase of refurbished radios and a repeater for the Sheriff's department from Sunny Communications for \$29,500.00 with the transfer of \$29,500.00 from account # 0191005210 to account # 0151363480.
- 5. Roof on animal shelter
 - Motion made by Judge Riley to move the contract to RBK construction for \$17,170.00. Motion died for a lack of a second.

I. **New business**

- 1. Ethics commission appointments
 - Motion made by Esq. Beaverson, seconded by Esq. Travis, with all members of the Court present voting "aye", except Esq. M. Moody and Esq. J. Moody, who voted "nay", it is hereby ordered to appoint Brian Bayers, Hope Pierce and David Ladwig to the Ethics Commission.



JOHN RILEY SPENCER COUNTY JUDGE EXECUTIVE

Spencer County "A Great Place to Live, Work and Play"
P.O. Box 397 – Taylorsville, KY 40071 – (502) 477-3205
www.spencercountyky.gov



Memorandum of Appointments to Spencer County Ethics Commission

July 15, 2019

To: All Members of Fiscal Court

Squire Mike Moody Squire Tim Brewer Squire Jim Travis Squire Jerry Moody Squire Brett Beaverson

As you know, for various reasons, all three positions of the Spencer County Ethics Commission are vacant due to resignations of the members. Please consider this Memorandum of Appointments to fill the unexpired terms of those positions.

I am requesting your approval of appointments as follows:

Brian Bayers to replace Chris Sullivan to fill unexpired term ending 12-31-2021 Hope Pierce to replace Jim Schaefer to fill unexpired term ending 12-31-2019 David Ladwig to replace Bill Drury to fill unexpired term ending 12-31-2020

In making appointments to the various county boards and commissions I strive to achieve balance on each board as much as possible. Balance geographically, politically (partisan) and gender. I considered several people to fill these important Ethics Commission positions and I believe I have achieved balance to the best of my ability.

I am asking for your approval of the above appointments to the Spencer County Ethics Commission and for each of their terms to begin immediately upon your approval and being duly sworn to serve.

Respectfully,

John Riley Spencer County Judge Executive

2. Parks department trailer quote

- Motion made by Esq. J. Moody, seconded by Esq. Brewer, with all members of the Court present voting "aye", except Esq. Beaverson, who voted "nay", it is hereby ordered to approve the purchase of an enclosed "Homesteader" 18 foot trailer for the Parks department for \$5,900.00.
- 3. Sheriff front bumper guard quote
 - Motion made by Esq. Travis, seconded by Esq. Brewer, with all members of the Court present voting "aye", it is hereby ordered to approve the purchase of front bumper guards for the Sheriff's vehicles from L&W Emergency Equipment for \$1,344.52.

4. Sheriff's settlement with Sharon

The Sheriff's settlement for the months of January, February, March and April was presented to the Court as required.

Fire department tax rate
 Fire Chief Nation presented the tax rate for 2019.



TAYLORSVILLE - SPENCER COUNTY FIRE DISTRICT

Business 502-477-3228 Emergency 911

P.O. Box 491 • Taylorsville, KY 40071 • tscfd5701@mw.twcbc.com

July 8, 2019

John Riley Spencer County Judge Main Street Taylorsville, Kentucky 40071

Dear Judge Riley.

Per KRS 65A.100 I would like to request to be placed on the agenda for July 15, 2019 to present the Spencer County Fire Protection District tax rates. The report is required for informational purposes to include written notification and testimony by the fire district.

The board of trustees adopted the same tax rates as last year. They are listed below.

Real Estate 7 cents per \$100 assessment
Tangible Personal Property
Aircraft 10 cents per \$100 assessment

Should you have any questions please let me know.

Very truly yours,

Nathan B. Nation, Fire Chief

21.37/5

Cc: file

- 6. Animal shelter grant-Jill Steier
 - Motion made by Esq. Beaverson, seconded by Esq. M. Moody, with all members of the Court present voting "aye", it is hereby ordered to authorize the County Judge to apply for a grant for the Animal shelter.
- 7. Roberts road

Discussion ensued regarding Roberts Road with no action being taken.

- 8. Review and approval of all expenditures, purchases, invoices and transfers.
 - Motion made by Esq. Travis, seconded by Esq. M. Moody, with all members of the Court present voting "aye", it is hereby ordered to approve all expenditures, purchases, invoices and transfers.

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Additional Invoices

Ace Hardware	Misc Parts	\$227.52
Lowes	Misc Parts	\$259.29
Steve Hesselbrock	Board of Election Meeting 6/26/19	\$60.00
Belinda Snider	Board of Election Meeting 6/26/19	\$60.00
County Clerk	Board of Election Meeting 6/26/19	\$60.00
Occupational Refund		\$171.00
Occupational Refund		\$193.84
Auto Zone	Misc. Venicle Maintenance Expenses	\$113.39
Dean Curtsinger	Board of Adjustements 7/11/19	\$60,00
Charles Ethington	Board of Adjustements 7/11/19	360.00
Doug Goodlett	Board of Adjustements 7/11/19	\$60.00
Annelle Hoene	Board of Adjustements 7/11/19	\$60.00
Greg Murphy	Board of Adjustements 7/11/19	\$60.00
Sharp's Siding & Trim	Roof	\$3,050.00

 Motion made by Esq. M. Moody, seconded by Esq. Beaverson, with all members of the Court present voting "aye", it is hereby ordered to adjourn this meeting at 8:50 pm.

Spencer County Judge Executive, John Riley

Attest: Spencer County Clerk, Lynn Hesselbrock

Data

Date